

National Park Travelers Club

BYLAWS

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These Bylaws govern the affairs of the National Park Travelers Club, Inc. (the “Corporation”), a nonprofit corporation organized under the Colorado Revised Nonprofit Corporation Act (the “Act”). The name of the Corporation, its corporate purpose, and the terms of its existence are set forth in the Articles of Incorporation filed with the Secretary of State of Colorado, as the same may from time to time be amended. These Bylaws are subject to the provisions of the Act and the Articles of Incorporation.

Article I—Principal Office and Corporate Seal

Section 1. Registered Office. The Corporation shall have and continuously maintain in the State of Colorado a registered agent and a registered agent address, which shall be the street address and mailing address (if different) of the registered agent’s primary residence (for an individual) or usual place of business (for an individual or entity).

Section 2. Business Offices. The principal office of the Corporation shall be located at the address designated as such in the online records of the Colorado Secretary of State. The Corporation may change the location of its principal office at any time by making the appropriate filing with the Colorado Secretary of State. The Corporation may have such other offices as the Board of Directors (the “Executive Board”) may designate or as the affairs of the Corporation may require.

Section 3. Corporate Seal. The seal of the Corporation shall be inscribed with the name of the Corporation, the year of its incorporation (2008), and words “Colorado” and “Seal,” and shall be in a form approved by the Executive Board.

Article II—Membership

Section 1. Categories of Membership. Any person interested in visiting United States National Park System units and submitting a membership application may become a member of the Corporation. The application must indicate the desired membership category from the listed categories. If the requested membership category requires an annual dues payment, the first year's dues plus any application fess must be submitted with the membership application. Membership categories shall have the designation of voting and non-voting. Each voting membership category grants one vote per membership regardless of the number of people assigned to the membership. Membership categories shall also have the designation of dues paying and non-dues paying. All voting memberships must be dues paying, and all voting membership categories shall have the same yearly dues and application fees. Each voting membership shall be entitled to vote in the election of board officers, on any matter requiring membership approval under the Act, the Articles of Incorporation or these Bylaws, and on any other matter submitted to a vote of eligible membership by executive board resolution. The executive board may vote in memberships that are both non-voting and non-dues paying without application. Such memberships shall be honorary memberships. Whenever the term “members” is used in these Bylaws without further modification, it refers to both voting and non-voting members. An individual may only be associated with one membership at a time.

- **Adult Individual** - This membership is open for adults (age 18 or older). This is a voting and dues paying membership. An Adult Individual membership may be changed to a Joint Membership by notifying the membership director of the request and supplying the names of the members to be added to the membership.

- **Joint** - This membership allows multiple applicants to be listed under the same membership for no additional fee. One applicant on a joint membership application must be an adult (age 18 or older). This is a voting and dues paying membership. All people named on the application are considered members of the club and have all rights of Adult Regular Members except only one joint membership card will be issued for all applicants, only one award certificate will be issued for all award programs for all applicants, and as a group the Joint Members have one vote in club elections. A joint membership may be changed to an Adult Individual membership by notifying the membership director of the request and supplying the name of the adult member (age 18 or older) that is to remain a member.
- **Junior** - This membership is for members under the age of 18. This is a non-voting and dues paying membership. Junior membership applications must be associated with an active adult member of any membership category, and that member becomes the Junior Member's sponsor. The Junior Member's sponsor should submit the application with the appropriate fees. If the Junior Member's sponsor is not a parent or legal guardian, the membership will require the signature of approval from a parent or guardian. Junior members will receive a membership card and be eligible for award certificates, but will not be eligible to vote. Junior Memberships will convert to an Adult Regular membership when the Junior Member turns 18, so the Junior Member's awards and accolades continue on with him or her. The Junior Membership will automatically lapse if the sponsor's membership terminates. (See section 6 for definitions)
- **Honorary** - The Executive Board may designate someone an Honorary Member by majority vote, for outstanding contributions to the mission of the Club or to the mission of the National Park Service or to the promotion of national parks. This is a non-voting and non-dues paying membership. Honorary members have all the rights and privileges of Adult Individual Members, except that Honorary Members do not have a vote.
- **Affiliate** - The Executive Board may designate someone an Affiliate Member by majority vote in recognition of the person having a professional affiliation in connection with the mission of the Corporation. This is a non-voting and non-dues paying membership. Affiliate members have all the rights and privileges of Adult Individual Members, except that Affiliate Members do not have a vote.

Section 2. Charter Member Designation. Any member who paid their initial membership fee before December 31st, 2004, is classified as a Charter Member. Charter members will receive no extra benefits except that their membership card will be labeled as such.

Section 3. Term of membership. All non-dues paying memberships have a lifetime term, but the membership may be revoked by a vote of the Executive Board, or by the member, if he or she submits a written notice to the executive board, requesting to end the membership.

All dues paying memberships will have a one year term, with a slight exception for the first year. Upon acceptance of the new membership application, the term of membership shall be until one year from the last day of the month of the date that the membership fee is processed by the Membership Director. That becomes the member's expiration date. For all subsequent membership renewals, the term of memberships is one year from the membership's current expiration date. All memberships will have a termination date on the last day of a month.

Section 4. Dues.

Section 4.1 Setting Dues Amount. Dues, or the annual membership fee, for each dues paying membership category will be set by a vote of the executive board. Dues must be set to at least \$1.00 for all membership types that are dues paying. Any set dues level stays in place until a motion to change the dues amounts passes the executive board. The adopted motion regarding due's level's changes will not take effect until the first day of the calendar month that begins more than twenty days after the date the executive board adopted the motion. Dues for each membership category may only be raised once in a twelve month period. Dues for each membership category may be lowered anytime without limitations.

Section 4.2 Payment of dues for new memberships. New dues paying memberships are activated by submitting to the membership director an application, along with the current yearly dues amount and application fees for the desired membership category. If prepayment of dues is allowed by the executive board under the rules described later in these by-laws, a new membership application may also include dues prepayments.

Section 4.3 Payment of dues for renewals. Memberships are renewed for the next membership term by submitting a renewal application to the membership director, along with the current yearly dues amount for the current membership category. There is no application fee for renewals. Membership may be renewed any time during the current membership term. Memberships may only be renewed for the next membership term unless prepayment of dues is allowed by the executive board under the rules described later in these by-laws. If prepayment of dues is allowed by the executive board, the renewal application may also include dues prepayments. If prepayment of dues is allowed, dues may be prepaid anytime, not just in the membership term that will cause the membership to lapse if no more payments are received.

Section 4.4 Prepayment of dues for renewals. The executive board may vote to allow annual dues to be prepaid for any number of years, or no years at all.

Section 4.5 Setting Dues Amount for multiple Junior memberships. The board may set a lower annual dues fee for the second and all subsequent junior memberships under the same sponsor. One Junior Membership under the sponsor will be the normal Junior Membership rate. All others will be eligible for a discounted rate. For the subsequent memberships to be eligible for the discounted rate, another Junior Membership under the sponsor must be active and have paid the full dues fee for their currently active membership term.

Section 4.6 Limitations on prepayment of dues for Junior Members. Junior member dues may be prepaid according to the rules in section 4.4 with the following limitations. Junior member dues prepayments can be no farther in the future than the first yearly renewal date that falls after the Junior Member's 18th birthday. No discounted dues rate will be given for prepayment of a second or subsequent Junior Memberships under the same sponsor if the prepayment includes any membership term that begins after the end of the current full rate Junior Member's membership, including any prepayments.

Section 5. Application fees. The board may set an application fee for all new memberships. It cannot be added to renewals. This fee can be no more than twice the yearly dues fees.

Section 6. Membership Lapses and Terminations. Any dues paying membership that is not renewed by the end of its term will fall into a lapsed state. All Membership privileges will be suspended upon a membership lapsing. For the first three months after a membership lapses the membership will be categorized as delinquent. A delinquent member may simply pay his or her delinquent dues and his account will reactivate. A reactivated account will have the same status, term of membership and privileges as if the dues were paid on time and no lapse in membership will be recorded.

- After a lapse of three months the membership will be categorized as expired and the membership terminated. A member may request to reinstate a terminated membership. Applications to reinstate a membership will have to pay any application fees along with one year's dues. The reinstated membership will have a different expiration date based on when the request for reinstatement is received by the membership director. Reinstated members are basically new members except Lifetime Awards previously earned will not be reissued.

Article III—Executive Board

Section 1. General Powers. Except as otherwise provided in the Act, the Articles of Incorporation or these Bylaws, all corporate powers shall be exercised by or under the authority of, and the business and affairs of the Corporation shall be managed by, the Executive Board.

Section 2. Property. Executive Board members have no ownership rights or beneficial interests of any kind in the property of the Corporation.

Section 3. Powers of the Executive Board. The Executive Board shall:

- (1) hold meetings of the Executive Board at such times and places as it deems proper;
- (2) take action in accordance with the Act without a meeting on items requiring Executive Board approval by voting (electronic means such as email are acceptable)
- (3) appoint committees on particular subjects from the members of the Corporation;
- (4) organize the annual meeting of the Corporation;
- (5) audit bills and disburse the funds of the Corporation;
- (6) carry on correspondence and communicate with other organizations and associations; and,
- (7) take any and all actions necessary to promote the objects of the Corporation and to best protect the interests and welfare of the Corporation.

Section 4. Age Requirement: Any regular member or any one individual from a Joint Membership in good standing (with dues paid through the election date) shall be eligible to hold an elected office as long as he or she is at least eighteen years of age at the time of his or her election.

Section 5. Terms of Office: The elected offices of President, Vice-President, Secretary, Treasurer, Membership Director, and Members-At-Large shall constitute the Executive Board of the Corporation, and each elected officer shall serve as an ex-officio, voting member of the Executive Board so long as he or she holds an elected officer position. Each elected officer shall take office three weeks following the date that the Elections Committee announced the results from the ballot on which they were elected, and shall serve a term of approximately two years - until three weeks after the date that the Elections Committee announces the results from the ballot for that year.

Section 6. Executive Board Elections. Once the date of the Annual Membership Meeting has been set, the election date shall also be set by the Elections Committee as provided in Section 7 below. The election date is the day by which all ballots in that year's general election must be received to ensure that they are counted, and shall be at least one day prior to the date on which the counting of the ballots will be conducted (it may be set further in advance to allow sufficient travel time for the ballots to the site of the Convention and Annual Meeting). However, any valid ballots received between the election date and the beginning of opening the ballot envelopes for counting shall also be counted. Prior to the Elections Committee meeting in person to count the ballots, the Committee Chair will give a list of names from the return address of ballots received to the Membership Director or his/her designee to certify that all ballots are from active members in good standing with dues paid through the election date. For each open position where there are two opposing candidates, the candidate with the highest number of votes cast in favor of his/her election shall be elected. In the event that a candidate is running unopposed for an open position, the candidate must secure a minimum of 25% of the total number of ballots cast to be elected. If the unopposed candidate is unsuccessful, the position will become vacant and the vacancy filled in accordance with Sections 10.1 or 10.2 as needed. In the event that more than two candidates appear on the ballot for a given position, voters will be instructed to rank their choices, with one (1) being their top choice and each subsequent integer indicating the voter's next-favorite choice. When tallying the votes, if a single candidate has not garnered at least 50% of the votes cast, all votes cast with a "1" for the least-popular candidate will be re-examined, applying votes for the "2" position on those ballots to the remaining candidates. This process is repeated until one candidate has garnered at least 50% of the vote. In the event of a tie vote for 2 or more candidates (whether as a winning candidate or when choosing the least-popular candidate to be eliminated), the Election Committee will conduct a random and fair drawing at the Convention to determine the winning/eliminated candidate. At the annual meeting/convention, the results of the election will be announced as well as posted on the club's website within 24 hours of the announcement.

Section 6.1 Nominations: Members shall announce their intent to become an elected officer (President, Vice President, Secretary, Treasurer, Membership Director, or Member-At-Large) no later than 30 days prior to the election date in the year in which the office is up for election. The Elections Committee shall

post a notice requesting self-nominations for each office via the website no later than 45 days prior to the election date in the year in which the office is up for election.

Section 6.2 Ballots: The Election Committee will determine the order that names are placed on the ballot, and arrange for preparation of the official ballot. The ballot will be placed on the Clubs website no later than 3 weeks prior to the election date.

Section 6.3 Voting: Club members may select to submit their ballot by any approved method. Club members voting by mail have the option to print the ballot from the website or request that a ballot be mailed to them. Members who choose to use a written ballot will mail them to the Chairperson of the Elections Committee in an unmarked sealed envelope inside of the envelope with the name & return address clearly printed on the outside envelope.

Section 6.4 Voting Process Requirements: In order to be considered an approved method of voting, the Executive Board must approve the format and process of voting and the method must meet the following requirements: (1) all votes must be entirely disassociated from members;

(2) there shall be no way to connect or trace any given vote to any given member at any time; and

(3) only eligible voters may vote and each eligible voter may only vote once.

Section 6.5 Voting Eligibility: The Elections Committee will only count votes from NPTC Members who are paid in full as of the Election Date. Only NPTC Members who joined as of the last day for nominations may vote in the election.

Section 7. Elections Committee. Following the approval of a site and date for the Annual Convention and Annual Meeting, the President shall nominate, with the advice and consent of the Executive Board, an Elections Committee of at least three members, and comprised of an odd number of members. All members of the Elections Committee must:

1. be a member with a joint or individual Membership in good standing,
2. intend to attend the upcoming Convention and Annual Meeting,
3. have paid sufficient dues to be an Adult Individual or a Joint Member at the time of the upcoming Annual Meeting, and
4. agree that they will neither be a candidate for any officer positions on that year's general election ballot, nor submit a proposed bylaws amendment change, nor co-sponsor a proposed bylaw amendment change.

The Elections Committee shall elect its own Chairperson. The Elections Committee shall set the election date for the year's general election, and shall approve the ballot for the general election. The Elections Committee shall tabulate the ballots and provide the vote totals to the Executive Board and to each candidate running for an office.

Section 8. Ballots Committee. In the event of the President calling for written ballots in lieu of a membership meeting, such as for consideration of proposed Bylaws Amendments in accordance with Article IV Section 3 and Article VII, the President shall nominate a Ballots Committee of at least two voting Members in good standing. The Ballots Committee shall be responsible for preparing the ballot and for the tabulating of votes. The Ballots Committee shall then provide the results of the ballots to the Executive Board. No member who authors, submits, or co-sponsors a proposed amendment may serve on this Committee.

Section 9. Officer Duties.

9.1 – **The “President”** shall be the chief executive of the Corporation. The President will preside over all meetings of the Corporation and will present an annual State of the club report during the Corporation's yearly Annual Meeting at the Convention and by electronic means to those not in attendance. The President shall perform all duties incident to the office of president and such other duties as may be authorized by the Executive Board from time to time. The title “President Emeritus” will be given to any past President. The designation is honorary, and any President Emeritus is not considered a member of the Executive Board (unless elected or appointed to the Executive Board in a different capacity), nor allowed any other rights or privileges above that of a Joint or Adult Individual Membership.

9.2 – **The “Vice President”** shall assist the President in his or her duties and preside over any meetings of the Executive Board or the Membership in the absence of the President.

The Vice President shall perform such other duties as may be authorized by the Executive Board from time to time.

9.3 – **The “Secretary”** shall keep accurate records of the Corporation including a list of members (as provided to him or her by the Membership Director), minutes of all meetings of the Executive Board or Membership, be custodian of the Corporate Seal, and the permanent files of the club. The Secretary will also provide a monthly report of Executive Board action. This report will be posted on the website. The Secretary shall perform such other duties as may be authorized by the Executive Board from time to time.

9.4 – **The “Treasurer”** shall be responsible for keeping an accurate record of all monies of the club to be placed in a bank of good reputation in the name of the Corporation. The Treasurer will obtain the approval of the Executive Board on all club expenditures. He or she shall present an annual financial report to the membership by March 30th each year and ensure all forms and reports relating to the finances, taxes, or tax-exempt status of the Corporation are submitted in a timely manner. The Treasurer will make the financial records available to the two Members-At-Large, who will complete a financial review of the Corporation’s finances by March 30th of each year for the previous year. The two Members-At-Large will give a report to the Executive Board. The results will also be posted on the website. The Executive Board reserves the right to obtain a full audit from an independent certified public accountant at any time. The Treasurer shall perform such other duties as may be authorized by the Executive Board.

9.5 – **The “Membership Director”** shall be responsible for accepting and processing all membership applications and will forward for deposit all dues paid to the Treasurer in a timely manner. He or she shall inform the Secretary of all new members and of all members that have declined to renew their membership. The Membership Director shall perform such other duties as may be authorized by the Executive Board.

9.6 – **“Members-At-Large”** will be responsible for performing an annual financial review of the club and reporting the results of the review to the Executive Board and the general membership. Members-At-Large are not eligible to be signers on the Corporation’s checking account. The Members-At-Large shall perform such other duties as may be authorized by the Executive Board.

9.7 – All officers except Members-At-Large are eligible to be an additional signer on checks on the club’s bank account as the Executive Board may authorize by resolution from time to time. The Treasurer is a standing authorized signer on all accounts of the Corporation.

9.8 – The President with the advice and consent of the Executive Board may appoint other officials as needed, including but not limited to an Awards Director, Website Director, Annual Meeting Coordinator, etc.

9.9 – No officer of this Corporation shall receive compensation for their duties as an elected officer or for serving on the Executive Board. However, their reasonable expenses incurred for performance of their official functions may be reimbursed by the Corporation, if allowed under the Corporation’s expense reimbursement policies or approved by the Executive Board. Elected officers and members of the Executive Board are not disqualified from receiving reasonable compensation for services rendered to or for the benefit of the Corporation in any other capacity. Any single request for reimbursement or compensation of more than \$150, or any such requests, made by one Executive Board member or elected officer, that cumulatively total more than \$150 in one month, shall be publicly posted on the Corporation's website, or otherwise circulated to the membership, and the Executive Board may only approve any such requests if reasonable opportunity has been given for the Corporation's membership to comment on the requests. In addition, no person may receive more than \$500 in total compensation or reimbursement in any given calendar year without the express approval of a majority of the Executive Board, made by a vote in which the person making the request must abstain, taken after reasonable opportunity has been given for the Corporation's membership to comment on the request. Nothing in this section shall allow a member of the Executive Board or elected officer to receive compensation

or reimbursement for legal services provided to the Executive Board or Corporation, or travel planning or travel agent services provided to Corporation members, unless expressly approved by a majority of the Executive Board, made by a vote in which the person making the request must abstain, taken after a 30-day comment period has been given for the Corporation's membership to comment on the request.

9.10 – Any member may attend and present material at Executive Board meetings but they shall not have a vote on any proposal requiring Executive Board approval.

Section 10. Officer Vacancies. Any elected officer may resign by giving written notice to the President or the Secretary. His or her resignation will take effect immediately, unless the notice specifies otherwise; acceptance of the resignation is not necessary to make it effective. A director will be considered to have resigned if a court of competent jurisdiction determines that he or she is incapacitated. Directors may also be removed by the members, with or without cause, as provided by the Act. An officer vacancy may occur at the start of a new term as a result of an election if: 1) no candidates appeared on the ballot for that position; or 2) a candidate running unopposed does not secure the minimum of 25% of the total number of ballots cast.

10.1 Vacancy in the Office of President: If the office of President becomes vacant for any reason, the Vice President becomes the President and the office of Vice President becomes vacant. If the office of Vice President is also vacant, then the order of succession shall be the Treasurer, Secretary, Membership Director, and Members-At-Large (in order of most years of continuous service to the Executive Board as a Member-At-Large). If any board member fills a vacancy in the office of President more than two weeks prior to the closing of nominations for the annual ballot in the first year of the President's term, then a special election shall be held that year to fill the second year of the term.

10.2 Vacancies in Other Offices: If the office of Vice President, Secretary, Treasurer, Membership Director, or Members-At-Large becomes vacant more than 30 days before the end of the current term, the President shall nominate a candidate for approval by the Executive Board to serve in the position until the conclusion of the next election. The President shall nominate, and the Executive Board shall approve, a replacement candidate no more than 30 days from the date the office becomes vacant. If the office of Vice President, Secretary, Treasurer, Membership Director, or Members-at-Large becomes vacant more than two weeks prior to the closing of nominations for the annual ballot in the first year of that office's term, then a special election shall be held that year to fill the second year of the term.

Section 11. Indemnification. The Corporation shall indemnify each person who is or was a director, officer, employee or volunteer of the Corporation to the fullest extent permissible under the Act, and may in its discretion purchase insurance insuring its obligations under this Section 11 or otherwise protecting the persons intended to be protected by this Section 11. Any repeal or modification of this Section 11 shall be prospective only and shall not adversely affect any right or indemnification of any person who is or was a director, officer, employee or volunteer of the Corporation existing at the time of such repeal or modification. The Corporation shall have the right, but shall not be obligated, to indemnify any agent of the Corporation not otherwise covered by this Section 11 to the fullest extent permissible under the Act. If any provision of the Act or these Bylaws dealing with indemnification is invalidated by any court on any ground, then the Corporation shall nevertheless indemnify each party otherwise entitled to indemnification under these Bylaws to the fullest extent permitted by any applicable provision of the Act or these Bylaws that is not invalidated.

Article IV—Meetings

Section 1. Member Meetings & Quorum. There shall be one annual meeting of the membership as part of the annual convention. Notice shall be given to all members of the date and location of the meeting and notice that elections shall be held. Notice can be in the form of an email, mail, or posting on an official website. The members present shall constitute a quorum. The President may call a special membership meeting to conduct business of the club if needed, provided that ample notice of the special meeting is given. Conducting this meeting via telecommunications or other electronic means in accordance with the Act is acceptable.

Section 2. Annual Convention. The annual convention shall be located at or near a NPS unit each summer. The selection of the convention site will be done by procedures established by the Executive Board. The President shall either serve as or appoint a Convention Host or Co-Host. The convention and annual meeting shall be open to the public, but only members may vote at the Club's annual meeting. The Convention Host or Co-Host shall secure the meeting site within or near to the selected park and assist in planning the convention.

Section 3. Member Written Ballots in Lieu of Meeting. Any action required or permitted to be taken at a meeting of the voting members, may be taken without a meeting of the members, as provided in this Section 3. A Bylaws Amendment may also be conducted by written ballot outside of the annual election cycle, in accordance with Article VII. The Ballots Committee, in accordance with Article III-Section 8, shall distribute a notification of ballot availability in writing to each voting member. All solicitations of votes by ballot shall:

- a) state that the number of responses (not including abstentions) received shall constitute a quorum;
- b) state the percentage of approvals necessary to pass the measure or measures;
- c) specify the time by which the ballot must be received in order to be assured of being counted, and
- d) be accompanied by written information, or links to such information, sufficient to permit each person casting such ballot to reach an informed decision on the matter.

Each ballot so distributed must clearly set forth the proposed action, and give the voting members an opportunity to specify approval or disapproval of each proposal. Voting may be conducted by any means also approved for use in Club elections. A ballot may not be revoked. At the conclusion of the voting, and after the results have been announced to the Membership, all ballots shall be filed by the Ballots Committee with the Secretary and maintained in the corporate records for at least one year. Action taken under this Section shall have the same force and effect as action taken at a meeting of the voting members and may be described as such in any document.

Section 4. Executive Board Meetings & Quorum. A regular Executive Board meeting shall be held in conjunction with the Annual Convention at the time and place determined by the Executive Board for the transaction of such business as may come before the meeting. The Executive Board may provide by resolution for the holding of additional regular meetings. To the greatest extent possible, regular meetings shall be held on a consistent weekday and time. Special meetings of the Executive Board may be called by or at the request of the President [or a majority of the directors then in office] (telecommunication or written action in accordance with the Act is acceptable), provided 5 days' notice is given. The person(s) authorized to call special meetings of the Board may fix the time and place for holding any special meeting of the Board called by them. A majority of the Executive Board members shall constitute a quorum for Executive Board meetings.

Article V—Awards Program

Each member of the Corporation shall be eligible to receive certain awards to commemorate their visitation achievements. The primary awards of the Corporation shall be the Lifetime Achievement Awards and the annual Master Traveler Awards. The Executive Board may establish other awards to commemorate visitation achievements as it deems appropriate; but the Executive Board may not adjust or make changes to either Lifetime Achievement Awards or the Master Traveler Awards as set forth in these bylaws.

The National Park Travelers Club will never define the parameters of what constitutes a visit to an area of the National Park Service. The definition of a visit shall be entirely determined by each individual Member of the NPTC and based upon their own interpretation. No lifetime NPTC award will ask for, or require proof of, visitation. Current Annual and possible future annual or special event awards may require proof of acquired stamp impressions.

Master Travelers Awards

Gold Level Visitor: Visit 50 or more NPS units in 6 or more geographical regions in one calendar year as well as collecting 100 Passport to your National Parks® passport stamps.

Silver Level Visitor: Visit 35-49 NPS units in 5 or more geographical regions in one calendar year as well as collecting 75 Passport to your National Parks® passport stamps.

Bronze Level Visitor: Visit 25-34 NPS units in 4 or more geographical regions in one calendar year as well as collecting 50 Passport to your National Parks® passport stamps.

Special Achievement: Visit 10-24 NPS units in 2 or more geographical regions in one calendar year as well as collecting 20 Passport to your National Parks® passport stamps.

Official Rules

1. Official NPS units, Affiliated NPS sites, National Trails, or National Heritage Areas count as one NPS unit each. Many unique stamps can be found for each area, but the 'NPS Unit' count will remain at one unit.
2. Only one certificate will be awarded per calendar year.
3. The same member may win these awards in consecutive years, provided that no more than 10% of the stamps collected in the next year are duplicates of stamps collected the first year.
4. Stamps can be recorded on any piece of paper.
5. 'Geographical regions' are defined by the official regions found in the front of every 'Passport to Your National Parks' book.
6. Proof of collected stamps must be made in the form of a photocopy, scan, photo, or duplicate impression of every stamp sent to the judges. Stamps may also be scanned into the Master Data Base, and an award requested electronically.
7. Applications for awards will be accepted in January and February of the year following the visits.

Lifetime Achievement Awards

Lifetime achievement awards will be awarded to members who meet the following requirements:

Bronze Lifetime Achievement:	Visit 100 official NPS units
Silver Lifetime Achievement:	Visit 200 official NPS units
Gold Lifetime Achievement:	Visit 300 official NPS units
Titanium Lifetime Achievement:	Visit 400 official NPS Units.
Platinum Lifetime Achievement:	Visit ALL official NPS units
Lower 48 Special Achievement:	Visit ALL official NPS units in the Contiguous 48 States & the District of Columbia

Affiliated NPS sites, National Trails (except for those counted as units by the National Park Service), and National Heritage Areas do not count for this award.

For units that have an attached National Preserve that are counted together by the National Park Service as two units, visiting any portion of one Unit may count as a visit to both Units.

The Platinum Lifetime Achievement Award is earned on the basis of the total number of Units in the Park System recognized by the National Park Service at the time that the award is completed. Lifetime Achievement Awards are lifetime recognitions and are not altered on the basis of additions to, removals from, or other adjustments to the counting of Units in the National Park System. Lifetime Achievement Awards cannot be earned more than once.

Certificates will only be printed at the discretion of the Executive Board.

Article VI—Records

The Corporation shall keep as permanent records minutes of all meetings of the members and the Executive Board, a record of all actions taken by the members or the Executive Board without a meeting, and a record of all waivers of notices of meetings of the members and of the Executive Board. The Corporation shall maintain its records in written form or in another form capable of conversion into written form within a

reasonable time. Further, the Corporation shall keep a copy of each of the following records at its principal office:

- (i) the Articles of Incorporation;
- (ii) these Bylaws;
- (iii) a list of the names and business or home addresses of the current directors and officers;
- (iv) a copy of the most recent corporate report delivered to the Colorado Secretary of State;
- (v) all financial statements prepared for periods ending during the last three years;
- (vi) the Corporation's application for recognition of exemption and the tax-exemption determination letter issued by the Internal Revenue Service;
- (vii) annual tax information returns prepared for periods ending during the last three years; and
- (viii) all other documents or records required to be maintained by the Corporation at its principal office under applicable law or regulation.

Voting members may review the records of the Corporation as provided in the Act.

Article VII — Amendments

Any voting member of the Corporation may submit proposed amendments to the President. To be considered on the annual general election ballot, a proposed amendment must have been made available to the membership on the website for comment for at least 30 days prior to the closing of officer nominations for that ballot, and must have five co-sponsors who have provided written agreement with the final text of the proposal. The text of the proposed amendment may be updated by the submitter during this 30 day time period based on comments from the membership. Bylaws amendments may also be considered under Article IV, Section 3 of these Bylaws, if the President calls for consideration of a proposed Bylaws Amendment by mail-in ballot. To be adopted, each proposed amendment must receive a 2/3rds majority vote of those voting for or against the amendment. Any passed amendment to the annual Master Traveler Awards in Article V or to the process of amending the bylaws in Article VII will take effect on the following January 1st. All other passed amendments will take effect on the next calendar day after the results are announced, unless otherwise stated in the text of the amendment.

CERTIFICATION

I certify that the attached Bylaws, is a true and correct document for the National Park Travelers Club as adopted by a mail-in ballot of the membership on August 2, 2008 and which was then amended by a mail-in ballot of the membership on August 7, 2010 and further amended by a special mail-in ballot of the membership on April 11, 2011. The bylaws were further amended by mail-in ballots of the membership on August 6, 2011, July 21, 2012, July 19, 2014, July 18, 2015, August 20, 2016, July 21, 2018, July 20, 2019, August 1, 2020, and on August 5, 2023.

By:

NATIONAL PARK TRAVELERS CLUB

/s/ _____
Craig A. Bailey, Secretary